

Data Protection

Pursuant to the [General Data Protection Regulation \(EU\) 2016/679](#) (GDPR) and the [Data Protection Act \(Cap. 586.\)](#), we have a legal duty to respect and protect any personal information we collect from you and we will abide by such duty. We take all safeguards necessary to prevent unauthorised access and we do not pass on your details collected from you as a visitor and/or user, to any third party unless you give us your consent to do so or as authorised by law.

The Principles relating to the Processing of Personal Data

Article 5 of the GDPR lists the principles relating to processing of personal data, where the main purpose of these principles is to protect the interest of the individuals about whom personal data is processed. To ensure compliance with the Regulation, the data controller shall ensure that:

Personal data shall be:

(a) processed lawfully, fairly and in a transparent manner in relation to the data subject ("**lawfulness, fairness and transparency**")

(b) collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes; further processing for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes shall, in accordance with Article 89(1), not be considered to be incompatible with the initial purposes ("**purpose limitation**")

(c) adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed ("**data minimisation**")

(d) accurate and, where necessary, kept up to date; every reasonable step must be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay ("**accuracy**")

(e) kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed; personal data may be stored for longer periods insofar as the personal data will be processed solely for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) subject to implementation of the appropriate technical and organisational measures required by this Regulation in order to safeguard the rights and freedoms of the data subject ("**storage limitation**")

(f) processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures ("**integrity and confidentiality**")

You may request in writing to access information held about you, and eventually to rectify, and where applicable to erase incorrect information. Such a request is to be addressed to "The Data Controller", Department of Social Security, 38, Ordnance Street, Valletta VLT 1021 or by e-mail to dpsocialsecurity.mfcs@gov.mt and appropriate action would be taken at the earliest possible time. In making such a request, kindly quote your identity card number, social security number, your name and address and other relevant documentation to identify your case.